

MINUTES
STATE BOARD FOR COMMUNITY AND JUNIOR COLLEGES
JANUARY 16, 1997

The regular meeting of the State Board for Community and Junior Colleges was held on Thursday, January 16, 1997, at 9:00 a.m., in Conference Room 507 of the Education and Research Center in Jackson, Mississippi.

Members present: Alton Bankston, Joanna Heidel, Henry Hudspeth, John Junkin, II, Patricia Puckett, Perrin Purvis, William Seal, and George Walker.

Members absent: Yvonne Brown and Hazel Terry.

Staff in attendance: Dr. Olon Ray, Executive Director, William Bunch, Jr., Becky Cade, Dr. Larry Day, Deborah Gilbert, Sandra Lucas, R. L. McClellan, Ed Schneider, and Dr. Evelyn Webb.

CALL TO ORDER

The meeting was called to order by Chairman George Walker at 9:00 a.m.

PRELIMINARIES

The invocation was given by Dr. Olon Ray.

Chairman Walker welcomed visitors Dr. Shirley Norwood and Mrs. Nancy Alley.

Approval of Minutes

On a motion by John Junkin, seconded by Henry Hudspeth, the Board approved the minutes of the December 11 and 12, 1996, meetings. Motion carried unanimously.

Review of Agenda

On a motion by Alton Bankston, seconded by John Junkin, the Board unanimously adopted the agenda.

DIVISION DIRECTORS' REPORT

Dr. Evelyn Webb reported on the following activities of the Accountability and Support Services Division:

The SBCJC will be participating in a U. S. Department of Commerce LEADERS Grant involving Mississippi, Arkansas and Texas. This literacy grant will allow training for adult basic education organizations in problem solving and work ethics. The SBCJC's role will be to provide nine opportunities for compressed video conferences. At the end of the grant, all of the equipment purchased will be retained by the SBCJC.

Dr. Webb distributed to Board members a report from the Accountability Task Force including the task force's mission statement. Also included in the report was a draft copy of an accountability instrument which will be used to gather information for the 1997 fiscal

year relating to promises and expectations set forth during meetings with the legislature. (Exhibit A). The accountability instrument was approved by the State Workforce Council in January.

Mr. Bill Bunch reported on the activities of the Program Division as follows:

A letter was sent to Jones County Junior College's Ornamental Horticulture Program expressing the Board's appreciation for the lovely poinsettias.

The resignation of two staff members, Celeste McGregor and Veronica Ainsworth.

An update on activities of the GED office. The number of individuals taking the GED increased dramatically during November and December due to increased scoring requirements that became effective January 1, 1997.

Mac McClellan, Director of Activities, had been busy arranging the 1997 MACJC Legislative Appreciation Luncheon.

An adult basic education training session was hosted by Eloise Richardson in Grenada. The session was attended by 135 participants.

Mr. Bunch distributed a listing of current legislation effecting the SBCJC and briefly discussed each bill. During the February meeting, the SBCJC will discuss and decide which existing legislation to support.

EXECUTIVE DIRECTOR'S REPORT

Dr. Olon Ray reported on the Mississippi Prepaid Affordable College Tuition Program (MPACT) activities. The first enrollment period will begin on February 1, and end April 30, 1997.

Dr. Ray introduced new SBCJC staff members Jenny Mixon and Jimmie White.

Dr. Ray reported on a Senate Appropriations Sub-Committee meeting. The SBCJC has received a very positive budget recommendation from the Legislative Budget Office. Dr. Ray announced that a meeting has been scheduled for 11:00 today with Representative Billy McCoy and the House Sub-Committee on Appropriations. He invited all Board members to attend.

The State Board of Education, IHL Board, and State Department of Education are creating a joint commission on teacher education preparation. Issues for review by the commission include the ways educators are trained, what is needed today in light of critical teacher shortages, and what will be needed in the future to improve the quality of education.

Dr. Ray reported on continuing SBCJC internal teaming efforts. Tasks are being identified for specific staff assignments as well as time lines for assignment completion.

Dr. Ray distributed a new Skill/Tech Directory listing current state and local workforce district council members.

Dr. Ray also distributed a copy of a memorandum from Mr. Ed Schneider. The memo pertained

to a survey taken of 32 companies in Mississippi performed by the Mississippi Enterprise for Technology in conjunction with the Mississippi Science and Technology Commission. (Exhibit B).

Dr. Ray reported that SBCJC offices will be closed on Monday, January 27, 1997, to observe the birthdays of Robert E. Lee and Martin Luther King, Jr.

Executive Director's Out-of-Town Schedule:

January 28 - 30 - Biloxi for the Council on Educational Technology and the Technology Training Conferences

February 3 - SACS meeting and dinner at Jones County Junior College

February 11 - Co-Lin Community College to speak at a GED graduation

Upon the Executive Director's recommendation, a motion by Perrin Purvis, and a second by Patricia Puckett, the Board voted unanimously to approve the SBCJC's financial participation in the Technology Training Conference for Higher Education in the amount of \$1,000 and to provide sponsorship in the amount of \$500 for a MCCFP fellow to attend a German industrial trip.

Upon the request of the Chairman, John Junkin made a motion, seconded by Alton Bankston, that the Board approve the report of the State Workforce Council's Accountability Task Force containing an accountability instrument for compilation and delivery to the legislature on workforce training efforts. Motion passed unanimously.

Finance Committee

On a motion by William Seal, and a second by Patricia Puckett, the Board voted unanimously to approve the General Fund 2298 Disbursements for February 1997, in the total amount of \$9,952,485 (Exhibit C).

On a motion by William Seal, and a second by Patricia Puckett, the Board voted unanimously to approve the January 31, 1997, Education Enhancement Fund Disbursement from Funds 4080, 4110, and 4301 in the total amount of \$5,226,058.32 (Exhibit D).

On a motion by William Seal, and a second by Henry Hudspeth, the Board voted unanimously to approve an update of the reimbursable daily cost of meals to the SBCJC's travel policies effective January 1, 1997, (Exhibit E).

On a motion by William Seal, and a second by Henry Hudspeth, the Board voted unanimously to approve the purchase of \$66,364 of equipment for use in the LEADERS Project contingent upon receipt of grant funds from the U. S. Department of Commerce and the Governor's Office of Literacy (Exhibit F).

In other business, on a motion by William Seal, and a second by Alton Bankston, the Board voted unanimously to approve escalation of the SBCJC budget in the amount of \$71,300, contingent to receipt of grant funds from the Governor's Office of Literacy (Exhibit G).

Board members also received audit results of community and junior colleges for FY 1995 (Exhibit H), and financial statements for funds 2291, 3291, and 4300 (Exhibit I).

Mrs. Deborah Gilbert reported on the following activities of the Finance Division:

A report on FY 97 contractual services of the SBCJC and the colleges has been completed and filed with the State Department of Audit in order to comply with a mandate in the SBCJC appropriations bill. Results of the report will be combined with that of other agencies for presentation to the legislature.

The Finance Division has reported to the community and junior college business managers and technology contacts on remaining technology bonding funds.

A meeting of the community and junior college business managers will be held at the SBCJC offices on January 30 and 31, 1997.

Mrs. Gilbert reported that she is working on allocation spread sheets and possible scenarios dealing with appropriation recommendations.

The Funding and Formula Committee will meet at 10:00 a.m. on January 17, 1997. All Board members are invited to attend.

Finance Division staff is currently working on 1099 and W-2 forms for distribution.

REPORTS/ACTION

School-to-Work Report

Dr. Shirley Norwood, Director of the Division of School to Careers Transition of the State Department of Education, gave an overview of the Schools to Careers Transition System Building Plan. The goals of the plan are to prepare all students for both college and careers, and to ensure that students will be prepared as productive citizens and life-long learners. It is a strategy to guide local communities and state agencies toward building a cohesive system from the fragmented programs that currently exist in the education system (Exhibit J).

EdNet Discussion

Due to time constraints, Board members agreed to place the EdNet discussion on the February agenda for further action.

Workforce Education Report

Chairman Walker updated Board members on the activities of the State Workforce Council. The Workforce Training Resource Center Task Force is continuing to research the possibility of providing a resource center with cataloged and categorized educational opportunities offered thorough Mississippi's community college system. The information in the center would be made available for dissemination to the colleges and employers for economic development. The committee members are as follows: George Walker, Chairman, Nell Rogers, Lois McMurchy, Dr. Ronnie Nettles, Charles Chrestman, Dr. Evelyn Webb, Joseph Larry, Duane Hamill, Danny Seal, and Michael Larsen. The task force recently made a trip to Alabama to visit their resource center.

Upon a motion by Joanna Heidel, and a second by Perrin Purvis, the Board voted unanimously to endorse the work of the Workforce Training Resource Center Task Force.

Funding and Formula Study Committee Report

Mr. John Junkin stated that the committee had not met since the last Board meeting. The next meeting is scheduled for January 17, 1997, at 10:00 a.m. and Mr. Junkin invited all Board members to attend. Dr. William Scaggs, President of Meridian Community College, is scheduled to make a presentation.

Survey of CJC Personnel Potential for Retirement

Dr. Larry Day distributed a copy of a report prepared from a survey sent to community and junior college personnel examining patterns for retirement within the community college system. The survey included faculty, full-time administration, and professional non-faculty members. Dr. Day received 2,600 completed forms which represents 86% of the total possible staff members qualified to respond (Exhibit K).

Travel Authorizations

Chairman Walker asked for requests to authorize travel reimbursements for events other than regularly scheduled Board meetings. On a motion by William Seal, seconded by Patricia Puckett, the Board voted unanimously to approve requests for reimbursement of travel expenses to the following:

William Seal, John Junkin, Alton Bankston, and George Walker for their attendance at the Funding and Formula Study Committee meeting on January 17, 1997.

Joanna Heidel, George Walker, John Junkin, and Perrin Purvis for their attendance at the MACJC Legislative Appreciation Luncheon on February 4, 1997.

Joanna Heidel and George Walker for their attendance at the EdTech Legislative Luncheon on January 22, 1997.

Alton Bankston for his attendance at the Technology Training Conference for Higher Education and the EdTech 97 conference meeting on January 28 through 30, 1997.

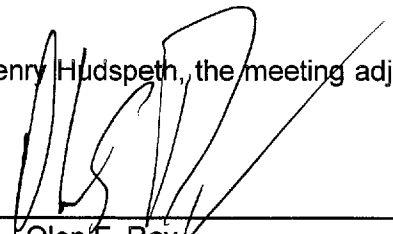
OTHER BUSINESS

In other business, John Junkin made a motion, seconded by Mr. Henry Hudspeth, to change the date of the next Board meeting to Friday, February 21, 1997. The committee as a whole meeting will begin at 8:00 a.m., with the Board meeting following at 9:00 a.m. Motion passed by unanimous vote.

ADJOURNMENT

On a motion by Perrin Purvis, and a second by Henry Hudspeth, the meeting adjourned at 10:10 a.m.


George Walker, Chairman


Olon E. Ray
Executive Director